



AIIMS/R/CS/Stationary/2020/138

Date: - 30.04.2020

विषय/Sub: Inviting Quotations for procurement of Stationary Items for Central Store, at AIIMS Raipur

QUOTATION NOTICE

Sealed quotations are invited from intending registered Stockist / Distributors having GST Number and relevant documents for Stationary items for Central Store Department, at AIIMS Raipur. The quotation should be submitted to Medical College Building, 2nd Floor, Gate no.05, office of Store Officer up to 3:00pm on 06.05.2020. The quotations will be opened on the same day at 3:30pm. Details of item:

Sr. No.	Name & Description of Items	Requirement (Approx.)	Make/Model	UNIT Rate in Rs.	GST @	Unit rate With GST	Grand Total In Rs.
1.	All Pin All pins 100 pointed Needle, Solid Round head & mirror finish of length 22 mm x 0.71 mm. Each Box contains 100 numbers of pin.	2000 Box	Anchor/Similar				
2.	Board Pin (Fibre Top) Head Diameter (mm):- 10-12mm, Pin Length x Diameter:- (18 x 0.71) mm Note:- To attach/fix papers in Notice Boards. Each box Contains 40-50 Pins with Fibre top.	500 Nos.	Kores/Camlin/Similar				
3.	Brown Paper/Cover Grammage (GSM):- 180 Gsm Size of Craft paper:- 3ft X 4 ft. Supply of Craft paper:- In sheets of rolls Finish of Craft paper:- Machine Glaze/Cut	3000 Nos.	Kores/Camlin/Similar				
4.	Cell 1.5 volt Length x Width:- 4.5cm x 2.5cm Cell:- 1.5 Volt, Battery:- 1035 R14S Note:- Suitable for the use of Laryngoscope	1500 Nos.	SP tape/Similar				
5.	Envelope GSM:- 80 or more Size of envelope:- 30cm x 25cm Color of Envelope:- Green/Yellow Note:- AIIMS logo & Address printed in front side of Envelope in Hindi & English Language both.	5000 Nos.	Eve Ready/Similar				
6.	Pen Stand 2 Socket Smoke Black transparent (Light & Dark) size 8*5(Approx.) with imported cast acrylic(Officer's Pen Stand with 2 Socket without Pen)	300 Nos.	Superior Quality				
7.	Stamp Pad Ink of Quantity 60 ml & Colour Violet/Blue of bottle container	500 Bottle	Kores/Mohini				
8.	Torch LED 75 watt Rechargeable Torch (Medium Size)	200 Nos.	Eve ready/Similar				

9.	Waste Container Wall Thickness: - 01mm Capacity: - 10 Litres, Bucket Body: - HDPE Shape: - Round, Compartment: -Single	300 Nos.	Superior Quality				
10.	Writing pad 20 Pages Size: - A5, Pages: - 55-60 gsm Nos. of pages: - 25 Pages (50 Nos.) AIIMS logo Printed in front cover (Blue) Glossy Front Cover of 90-100 Gsm with Spiral Binding	4000 Nos.					
11.	Service Book Grammage of Cover Paper: - 150 Brightness & GSM of Paper: - 70-75 Paper Dimension(LxW):- 315mm X 205mm Cover Dimension(LxW):- 330mm X 210mm Colour of Pages: - Light Green Like Note sheet paper Content and Description (General Format): - Total No. of 52 Pages inside of service book in which page no. 01 to 05 having specific format of Printing & from 06 to 35 having Common Rows & Column while from page number 36 to 52 are having printing Column & Filled Rows. Note: - Data of Format for inside printing of Service book is available in Central Store, AIIMS Raipur	600 Nos.					

Terms & Conditions.

1. Rate should be mentioned in words & figures both.
2. **GST rates applicable** on your quoted item may please be confirmed.
3. Delivery Schedule: - within 15 days from the date of issue of P.O.
4. No additional documents related to this NIQ will be entertained after opening of NIQ.
5. Price should be F.O.R. for Destination basis (i.e. Central Store Department)
6. LD@0.5% of delayed supply per week or part week for delay of supply of material subject to maximum upto 10% of delayed supply should be deducted.
7. Quotation No/Name and Due date of opening must be written on the front side of envelop.
8. **Brand & Make & warranty should be clearly mentioned in offers as well as tender/Quotation specific authorization may be submit with the offer/bid.**
9. **The GST registration details may please be furnished.**
10. Please confirm if there any change (Upward/Reduction) in your **Basic Price** structure. And you are also requested to pass the Input Credit as per the following **Anti Profiteering Clause** of GST. **“Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to AIIMS Raipur by way of commensurate reduction in the prices”**
11. RTGS details required for payment purpose & 100% payment against receipt and acceptance of material.
12. No part supply or part payment will be entertained & Validity of offer should not be less than 90 days.
13. Supply, Installation and Commissioning will be done by firm (if applicable).
14. The quantity shown in above column are totally tentative, it can be increase and decrease at the time of placement of purchase order.
15. AIIMS Raipur reserved the rights to place order for full or part quantity to one or more firm.
16. Due to Covid 19, Soft Copy of Quotation Notice is acceptable on the Company letterhead with seal & signature on or before 03:00 pm, Dated 06.05.2020 at storesofficer.cp@aiimsraipur.edu.in
17. The Product Should be of Superior Quality & Highly Standard.

**Store Officer
AIIMS Raipur**

Vendor Details

Name	
Aadhaar No. (if any)	
PAN	
GST. No.	
Address	
City	
State	
Pin code	
Mobile No.	
Phone No.	
E-mail	
Bank Name	
Bank A/c No.	